

State Center City Council  
 Regular Meeting Minutes  
 January 17, 2023

Mayor Pfantz opened the meeting at 6:30 p.m. Present were Mayor Pfantz, Councilors Darrow, Grant, Nichols, Shaffer and Quick. Absent: None. Also present were T. Hillers, K. Yates (taking minutes in the clerk’s absence), J. Thomas, Z. Faught, C. Davis, Kohle Nieland of CGA, Brad Pfantz, Andy Blink & family, & Linda Wells.

- Motion by Darrow, 2<sup>nd</sup> by Nichols to approve the consent agenda including transfer Res. 23-36 totaling \$26,244.43. The clerk report, Utility Reconciliation and Public Works reports were not presented. Motion passes 5-0 roll call.
- Mayor Pfantz administered the oath of office to Thomas Hillers, City Attorney.
- As Jeff Robinson was absent there was not an electric update.
- Zach Faught reported the well repairs are complete and we are back on city water.
- There was nothing to report on brush dump site.
- Motion by Shaffer, 2<sup>nd</sup> by Grant approving the 2023 sealcoat quote from Manatt’s in amount of \$40,630.00. Motion passes 5-0.
- Quick moved to adopt Res. 23-38 approving a 50 cent/hour raise for E. Thompson upon successful completion of his position 6-month probation on Feb. 1 along with awarding him 3 personal days and 2 vacation days per the employee handbook. Grant 2<sup>nd</sup>, Res. 23-28 is adopted 5-0 roll call.
- Mayor Pfantz administered the Fire Department Lieutenant oath to Andy Blink and Fire Chief Pfantz awarded the Lieutenant pin.
- Shaffar updated council on a meeting with Chief Pfantz and Studio Melee on progress of fire station design plans.
- Shaffar moved to adopt Res. 23-37 setting a public hearing to hear comments for and against the proposed FY23 max levy rate increase of .51% for certain non-voted levies for February 21<sup>st</sup>, 6:30 p.m. This maximum percent would increase revenue from these levies by \$2,722.00. This does not include the debt service levy which is not included in the max levy calculation. Nichols 2<sup>nd</sup>, Res. 23-37 is adopted 5-0 roll call.
- K Nieland presented a plat believed to be the plat for the planned annexation of land for the proposed fire station. \*See note below.
- Motion by Darrow, 2<sup>nd</sup> by Shaffar to excuse \$1,772.85 in sanitary sewer charges at 315 3<sup>rd</sup> ST NW, owned by Spire Management. A water line had frozen and broken. Motion passes 5-0.
- The only audit proposal received was from Bowman & Miller. The proposal is for audit service for FY 23, 24 & 25 at costs of \$ 17,000, \$17,850, and \$18,750 respectively. Motion by Shaffar, 2<sup>nd</sup> by Darrow approving accepting the audit services proposal. Motion passes 5-0.
- Mayor Pfantz reviewed goals the council had set in January 2022 and offered to council his thoughts on goals for 2023.
- There being no other business, motion by Shaffar, 2<sup>nd</sup> by Grant to adjourn at 7:01 p.m. Motion passes 5-0.

**CLAIMS APPROVED 01.17.23**

VENDER	DESCRIPTION	AMOUNT
AIRGAS	CHEMICALS	129.11
ALLIANT	GAS UTILITY	4,087.04
ARNOLD MOTOR SUPPLY	TOOLS/MAINT	1,192.03
AT&T MOBILITY	SCPD WIRELESS	170.63
BARCO MUNICIPAL	LOCATE SUPPLY	612.57
BDH TECHNOLOGY	CLERK COMPTR	142.50

BEARDEN, LORI	HEXKEYS CITY HALL	14.00
BORDER STATE	ELECTRIC SUPPLY	1,064.26
CASEY'S	FUEL	133.37
CENTRAL PRINT & COPY	GOLF CART PERMITS	108.00
CBS VISA	PD ED/DISC GOLF	4,718.88
CBS VISA	FUEL/ROLLER	1,019.52
CGA	ENGINEERING	2,182.15
DARYL'S GUN SHOP	TANK EXCH	24.00
DITCH WITCH	ELECTRIC DIST	122.75
EDGE-WORKS MFG CO	PD UNIFORM LAGOON PUMP	148.55
ELECTRIC PUMP, INC.	CALB.	596.25
EMERGENCY SERVICE	ANNUAL SUBSCRIP	660.00
ETHINGTON HEATING	ELEC BLDG MAINT ELEC PLANT	1,942.04
FASTENAL	SUPPLY	203.40
FLETCHER-REINHARDT	ELEC DISTR SUPPLY	801.43
HACH COMPANY	CHEMICALS	581.95
HAWKINS	CHEMICALS	30.00
HOMETOWN FOODS	SUPPLY	36.19
I&S GROUP	ENGINEERING	10,753.76
IOWA ONE CALL	LOCATES	63.00
IA POLICE CHF ASSOC	ANNUAL RENEWAL	125.00
IRON MOUNTAIN	SHRED SERVICES	102.50
BECKY KIELLY KIESLER POLICE SUPPLY	JANITORIAL	275.00
LEDFORD TREE & LAWN	AMMO	2,259.00
LEGACY POWER LINE	TREE REMOVAL RURAL LINE	13,800.00
MARTIN MARIETTA MAT	REPLACE	51,960.00
MCMASTER-CARR	BACKFILL ELECT PLANT	332.18
MED COMPASS	SUPPLY	256.61
MENARDS - M-TOWN	FD PHYSICALS BLDG	2,630.00
MI PEST MANAGEMENT	MAINT/SUPPLY	1,069.43
MICROBAC LABS	PEST CONTROL	185.00
MID IOWA ENTERPRISE	TESTING	454.75
MIKE WALTON	PUBLICATIONS WINDOW	283.72
MOMAR	CLEANING	55.00
NEW CENTURY FS	HYDROCLEAN	1,292.56
PARTNER COMM	FUEL CHARGES	3,666.42
PETTY CASH FUND	PHONE/INTERNET	1,220.42
RASMUSSEN SERVICE	REIMBURSEMENTS	77.50
STAPLES CREDIT PLAN	TRUCK REPAIR	483.53
STAR EQUIPMENT	OFFICE SUPPLY	284.20
STONE SANITATION	ELECT DISTRIB	126.00
TRI STATE	GARBAGE SERVICE	380.68
UNPLUGGED WIRELESS	4 KEYS	32.00
US CELLULAR	RADIO HEADSETS	3,919.00
US CELLULAR	FIRE/EMS CELL PHONE/IPAD	108.93
VAN WERT COMPANY	CHARGES	321.00
VIGILANT SOLUTIONS	WATER MAINT	384.97
	ANNUAL SUBSCRIP	15,750.02

WESCO DISTRIBUTING	DISTRIB WIRE	174.68
<b>CITY SUB-TOTAL</b>		<b>133,547.48</b>
PREMIER	OFFICE SUPPLY	33.71
STATE CENTER	UTILITIES	369.31
ALLIANT	UTILITIES	749.81
XEROX	OFFICE SUPPLY	44.50
MIDWEST TAPE	VIDEO	134.69
BAKER TAYLOR	BOOKS	463.61
PARTNER COMM	UTILITY	259.57
AMAZON	PROGRAM	119.07
QUILL	PROGRAM	85.84
QUILL	OFFICE SUPPLY	109.54
ICN	OFFICE SUPPLY	4.67
<b>LIBRARY CLAIMS</b>		<b>2,374.32</b>
PAYROLL	12.23.22	29,551.84
PAYROLL	01.06.23	38,536.22
RPGI	PURCHASED POWER	113,032.08
MICA	RETURN LIHEAP	315.00
UMB	BOND FEE	250.00
PSN	MONTHLY FEE	74.95
BAETHKE, L	OVERPAYMENT	3.60
CHARLEY, M	DEPOSIT RETURN	21.19
GRAGE, J	OVERPAYMENT	4.72
IDR	SALES/USE TAX	6,205.62
IDR	WET	2,357.18
HRA	CLAIMS PAID OUT	1,485.65
ADVANTAGE ADMIN	MONTHLY FEE	52.50
SDCA	DIRECTOR SUPPORT	5,000.00
<b>MID-CYCLE CLAIMS PAID</b>		<b>196,890.55</b>
<b>TOTAL APPROVED BY COUNCIL</b>		<b>332,812.35</b>

**TOTAL CONSENT BY FUND**

GENERAL	58,782.21
ROAD USE	24,785.98
DEBT	250.00
CAPITAL PRJ	2,508.40
WATER UTILITY	14,594.02
R/O PRF	8,106.26
SEWER UTILITY	10,838.00
ELECTRIC UTILITY	212,455.45
STORM SEWER	492.03
<b>TOTAL</b>	<b>332,812.35</b>

**DECEMBER REVENUE BY FUND**

GENERAL FUND	28,535.74
ROAD USE	16,359.84
LOST	14,291.61
E'EE BENEFYIY LEVY	2,764.51
EMERGENCY LEVY	472.24
TIF	75.66
DEBT LEVY	2,702.26
WATER UTILITY	39,792.68
WATER IMPRV	3,819.56
SEWER UTILITY	18,439.57
SEWER IMPRV	10,864.94

ELECTRIC UTILITY	179,365.12
STORM WATER UTILITY	<u>5,762.96</u>
TOTAL	<b>323,246.69</b>

\*Upon later review by the city clerk, it is determined that the plat presented at the meeting is not the plat for annexation, only annexation of the proposed fire station property.

Craig Pfantz, Mayor

Attest:

Lori Bearden, City Clerk